

TOWN OF KINDER

Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

_____ *City State ZIP Code*

Phone: () _____ E-mail Address: _____

Driver's License# _____ Social Security No.: _____ Desired Salary: \$ _____

DOB: _____ Position Applied for: _____ Date Available: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If so, when? _____

Have you ever been convicted of a felony? YES NO Relative in our employ? _____ Yes _____ No

If yes, explain: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: () _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: () _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: () _____

Address: _____

Previous Employment

Company: _____ Phone: () _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: () _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: () _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Notice and Agreement

Notice to applicants as required by the Fair Credit Reporting Act

As part of our employment process a routine inquiry may be with respect to an applicant's credit status, character, general reputation, personal characteristics and mode of living. Additional information as to the nature and scope of such a report, if made, will be provided upon written request of the applicant.

Agreement

I certify that the statements I have made in this application are true, accurate and complete to the best of my knowledge. If employed, I agree to familiarize myself promptly with all Town of Kinder rules and regulations and faithfully abide by them. I understand that falsification or misrepresentation of any information I have provided to the Town of Kinder may be cause for dismissal at any time during my employment. I authorize the town of Kinder to secure and review reports from previous employers, motor vehicle records (if job requires driving a vehicle) and law enforcement agencies acknowledging that the Town of Kinder has no liability whatsoever for such review or utilization of such reports. I agree to submit proof of my age and my legal right to work before beginning employment with the Town of Kinder. I understand that my filling out this application does not indicate there is a current job opening and does not obligate the Town of Kinder to hire me. I further understand that, if hired, my employment is for no definite period and may be terminated by the town of Kinder at any time for any reason or no reason without prior notice.

Signature: _____ Date: _____